

Action Sewing Machine Service Request Form

Customer Name _____ email: _____

Address: _____

Phone number where best reached: _____

Machine Make & Model: _____

Basic Service Fee: \$85 (Estimates will be provided for additional service or repairs)

Please attach your check payable to *Action Sewing Machine Service*.

Please describe any issues that you are having with your machine.

What to bring along with the machine:

- Foot Pedal
- Power Cord
- Bobbin Case
- Bobbin
- Zigzag needle plate
- Zigzag presser foot
- White thread on the bobbin (use the thread that you normally use)
- Medium shade thread on machine

For Embroidery Machines also bring:

- Embroidery Foot
- 2 of the small hoops

Disclaimer: Tiny Stitches Quilt Shop provides space for servicing machines as a convenience to our customers. This business transaction is solely between *Action Sewing Machine Service* and the above customer. Tiny Stitches does not accept responsibility or liability for any issues resulting from this business transaction.